



Executive Board  
Andrew Schmit – President  
Suzanne Pfeiffer – Secretary  
Geralyn – Treasurer  
Tom Busch – Membership

## Prospect Athletic Booster Club Agenda

### Monday November 14, 2016 7:00-Community Room

- 1) Call to order – Introductions
  - a) Please sign-in on the Booster Computer
- 2) Approval of October Minutes
- 3) Treasurer's Report - **Geralyn**
  - a) Expense Reimbursement policy
  - b) Check signing policy for amounts > \$1,000
  - c) Change to the Square Reader Policy to allow Lead Apparel person to accept payments
  - d) Internal Audit progress
  - e) Tax Filing Update
- 4) Administrator's Report – **Frank Mirandola**
- 5) Standing Committee Updates - Any committee member available...
  - a) Golf Outing – **Bill Cantiere**
  - b) Apparel – **Jan Rohan**
  - c) Boosterpalooza – **Tim Phillips**
  - d) Website / Social Media – **Donna Radlicz**
  - e) Service – **Suzanne Pfeiffer**
  - f) 5K Memorial Day Run – **Joe Tuzcak**
- 6) New Business items **Andrew**
  - a) Insurance referrals needed...D&O Insurance and Event Specific coverage
  - b) Legal Review – seeking attorney with non-profit experience
- 7) Team Updates
- 8) Adjourn